



April 10, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund:](#) \$10,482,039.28

[Capital Projects:](#) \$493,875.07

[Cafeteria:](#) \$597,568.00

B. Bills

[Exhibit A1](#) Checks Already Written: \$80,333.39

[Exhibit B1](#) Cafeteria Checks Already Written: \$879.15

[Exhibit D](#) SHS Activity Fund Report: \$85,479.11

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (A) ARP ESSER Health and Safety Plan Bi-Annual Review

- To approve the [District ARP ESSER Health and Safety Plan](#) as outlined

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.
 - Transfer from Unassigned Fund Balance to Committed Funds in the amount of \$50,000 for wrestling mats.
 - Transfer from Unassigned Fund Balance to Committed Funds in the amount of \$162,000 for future paving and concrete projects.

F – 2 (I) The Nutrition Group Food Services Agreement

- To approve the renewal agreement with The Nutrition Group for food service management for the 2023-2024 school year.

VIII. **Building and Grounds – Mr. Shawn Matson**

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve Brianna Fies and Emma McDermott as additions to the ESS Substitute List.

P – 2 (I) Service Personnel Substitute List

- To approve Susan Sherwood (retro to April 3, 2023) as an addition to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (I) Resignations

- To accept the following resignations:
 - Jennifer Manno, Special Education Aide effective April 4, 2023.
 - Raymond Trejchel, Special Ed Teacher for the purpose of retirement effective June 13, 2023.

P – 4 (I) Leave Request

- To approve the following leave requests:
 - Sabbatical Leave of Absence for Betsy Walker March 30, 2023 through June 12, 2023.

P – 5 (I) Appointments

- To approve the following appointments:
 - Andrew Foster as Educational Support Aide, Class B, 7 hours/day, 180 days/year retro to April 3, 2023.
 - William Chilcott as Custodian, Class A, 8 hours/day, 260 days/year effective March 22, 2023.
 - Sharon Gibbs as Custodian, Class B, Level I, 7 hours/day, 210 days/year effective April 3, 2023.
 - Joseph DiRaimo as District School Police Officer effective July 1, 2023 and approve the agreement between Joseph DiRaimo and Wattsburg Area School District.
 - Lynn Orton as Long-Term Substitute Life Skills Support Teacher at the elementary center at Masters, Step 1 anticipated May 1, 2023 through June 12, 2023 [Approved Emergency Permit].
 - Lynn Orton as Life Skills Support Teacher at the elementary center at Masters, Step 11 effective August 23, 2023 contingent upon her obtaining Special Education PK-12 certification from PDE prior to August 23, 2023.

P – 6 (I) Conference Requests

- To approve the following conference requests:
 - Jessica Mathis to attend A/CAPA Spring 2023 on April 12-13, 2023 virtually at an estimated cost of \$100. Funds from Professional Development.
 - Elizabeth Smith to attend the 2023 Drug Diversion in Healthcare on May 11-12, 2023 in Titusville, PA at an estimated cost of \$221.13. Funds from Professional Development.

P – 7 (I) Summer Remediation Appointments

- To approve the Summer Remediation Appointments (June 19 – July 21, 2023):
 - SHS
 - Math 9-12 – Susan Nolan
 - Science 9-12 – Sarah McCall
 - Special Education 9-12 – Jenna Wright, Elizabeth Linza
 - English Language Arts –
 - Social Studies – Megan Shindledecker
 - Medical Assistant
 - Amanda Green

P – 8 (I) Extended School Year Appointments

- To approve the following Special Education Extended School Year Appointments:
 - Teachers
 - Pam Carson
 - Elizabeth Garcia
 - Victoria Pawlak
 - Special Education Aides
 - Kayla Ballew
 - Cara Connolly
 - Rebecca Heitzenrater
 - Kelly Niskanen-Carey
 - Medical Assistant
 - Melissa Pence

X. **Policy – Mrs. Amanda Farrell**

P – 1 (I) First Reading of Policies

[Executive Summary](#)

- To approve the first reading of the following policies:
 - [011 Principles for Governance and Leadership](#)
 - [137 Home Education Programs](#)
 - [137.1 Extracurricular Participation by Home Education Students](#)
 - [137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students](#)
 - [137.3 Participation in Career and Technical Education Programs by Home Education Students](#)
 - [251 Students Experiencing Homelessness, Foster Care and Other Educational Instability](#)
Delete and replace the following with revised policy 251:
 - 251 Homeless Students
 - 255 Educational Stability for Children in Foster Care
 - [200 Enrollment of Students](#)
 - [202 Eligibility of Nonresident Students](#)
 - [204 Attendance](#)
 - [217 Graduation](#)

- [221 Dress and Grooming](#)
- [233 Suspension and Expulsion](#)
- [810 Transportation](#)

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (I) Language Instructional Education Program Services Contract

- To approve the contract for [Language Instructional Education Program Services \(LIEP\)](#) between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined

C – 2 (I) Language Instruction Consultative Language Instruction Supervisory Services

- To approve the [IU5 Consultative Language Instruction Supervisory Services Agreement](#) as outlined.

C – 3 (I) Approval of Academic Services

- To approve academic services of LearnWell for high school student anticipated March 23 through April 22, 2023.

C – 4 (A) Special Education Plan

- **Motion:** To approve the [Wattsburg Area School District Special Education Plan](#) effective July 1, 2023 through June 30, 2026 as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (I) Volunteer List

- To approve Kyle Yaple as an addition to the WASD Volunteer List.

AE – 2 (I) Athletic Resignation

- To accept the resignation of Shawn Miller as 1st Assistant Wrestling Coach effective March 22, 2023.

AE – 3 (I) Athletic Appointment

- To approve Faith Bartlett as Track & Field 2nd Assistant Coach (7 & 8) for the 2022-2023 season at Step 2+.

XV. **Miscellaneous**

M – 1 (I) Kidder Media Agreement

- To approve the agreement between [Kidder Media](#) and Wattsburg Area School District for the 2023-2024 newsletter production as outlined.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

XVIII. Board Correspondence and Dialogue

XIX. Adjournment